

REGULAR MEETING**January 19, 2010****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few visitors also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to agenda, New Business, Item #11 – Junk Day.

Motion to approve minutes from December 15, 2009 Board meeting. Moved by West. Support by Parsons. Motion passed.

Call to Public for agenda items brought no response.

Board member Parsons requested township clerk to follow-up and determine whether township gets billed for the cost of a recent meeting initiated by township resident Mr. Donal, with township attorney.

Motion to direct township attorney to not issue a written response to Mr. Donal as it will result in additional cost to the township. Moved by Parsons. Support by DeMarais. Motion approved.

Planning Commissioner Dennis Bowdoin lead discussion regarding the school liaison officer funding. The contract would give liaison officer authority to follow-through with school related problems and criminal activity beyond the current village jurisdiction to extend into our township if necessary. A monthly report of liaison officer activity in the Conway Township jurisdictional area will be provided. Local taxpayers' feel the school tax they currently pay should cover this service but also recognize the current economic stress on the school budget.

Police Chief Tom Couling clarified that current duties will not change for liaison officer. Any additional services will cost additional taxpayer money.

Discussion of possible future endeavor by the three cooperating townships to expand services to townships beyond school-related issues and create a law enforcement authority. Also discussed a possibility of obtaining financing through a millage rather than taking from the general fund. The possibility of grant monies to help finance services was recognized.

Members agreed to revisit the need to refinish the hall floors next month.

Motion to accept the wind turbine ordinance allowing Planning Commission to move forward to set public hearing and notify county and surrounding townships as required. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to appoint township resident Larry Wise to Conway Township Board of Review. Moved by West. Support by Parsons. Motion passed.

Motion to approve funds allowing Larry Wise to attend board of review training classes. Moved by Rife. Support by West. Motion passed.

Motion to reappoint commissioners Dennis Bowdoin and Dennis Sommers to the Planning Commission for another term. Moved by Rife. Support by West. Motion passed.

Planning Commission update provided by Dennis Bowdoin. Commission elections results were Chairperson – Dennis Bowdoin, Vice Chair- John Harless, Secretary – Londa Horton. Investigation of possible demolition of home on Spencer Drive in regards to following required ordinances. Review of annual summary by commissioners.

These minutes are subject to approval at the January 2010 meeting

REGULAR MEETING

December 15, 2009

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:32 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Guest presenters from Village Management Office of Fowlerville, Police Department and Fowlerville Schools. Also several township residents present.

Motion to approve agenda as amended. Moved by Parsons. Support by DeMarais. Motion passed. Addition to agenda, Old Business, Item #6 – MTA Convention.

Motion to approve minutes from November 17, 2009 Board meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve minutes from December 2, 2009 Special meeting. Motion by DeMarais. Support by Dickerson. Motion passed.

Call to Public for agenda items brought no response.

Communications presented by Supervisor Rife regarding correspondence from township attorney. No communications to present from Clerk Dickerson.

Presentation from Fowlerville Schools, Fowlerville Village Police Department and Village Offices to request that township share in funding school liaison officer/ canine unit position in Fowlerville school system. Request that township respond regarding financial commitment decision by early Spring 2010. Dennis Bowdoin, township planning commissioner, will form committee to further research the proposal.

Members acknowledged letter of opinion from township attorney Cooper regarding drainage easement issue on property of township landowner Ken Donal. Conclusion that issue was a civil dispute between neighbors and township should not be involved at this time.

Motion to table action on Zoning Board of Appeals alternate position vacancy. Moved by Parsons. Support by DeMarais. Motion passed.

Dickerson reported Owosso Road deer blind does warrant necessary permits. A notice has been sent to landowner with notification of change in tax assessment resulting from deer blind structure.

Motion to put ad in local newspaper to solicit interest from township residents in serving on township boards. Moved by Rife. Support by West. Motion did not pass. 2 ayes, 3 abstain.

Temporary meeting adjournment at 8:40.

Meeting called back to order at 8:53.

Motion that in spite of unnecessary delay because Supervisor did not bring in requested information, any Board member wishing to attend the MTA conference do so and keep township fiscal resources in mind to get the best value. Moved by Parsons. Support by DeMarais. Motion passed.

REGULAR MEETING

December 15, 2009

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Zoning Administrator report provided by Jeff Soli.

Planning Commission report presented by Dennis Bowdoin included recommendation that land division at 10675 Nicholson Road be approved with suggestion to landowner that unauthorized easement be approved.

Fire Authority report provided by Eric West that ISO ratings have dropped. This could have an effect on insurance rates for some residents.

Clerk Dickerson reported on two workshops recently attended on the subject of township cemetery records maintenance and record management. She recommended the township develop a cemetery ordinance and will bring sample ordinances for review. She informed members of a local website that contains much cemetery information from this area. She is searching for services to assistance in updating and maintaining the township website.

Supervisor Rife reported that Conway is the only township in the county where tax value assessments increased. The increase was created because low sales in the township over the past few years made it necessary to go back 3 years in order to get the minimum number of sales needed for assessment.

Motion to accept financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to take no action on reimbursement for land use permit for Alan Walsh. Moved by Parsons. Support by West. Motion passed.

Motion to approve Freyaldenhoven land division to include correspondence recommending updated legal description to include easement that is currently undedicated and unrecorded. Moved by Parsons. Support by West. Motion passed.

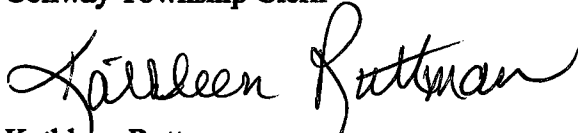
No response from Call to Public.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by West. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by Rife. Support by Parsons. Motion passed. Meeting adjourned at 9:28 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

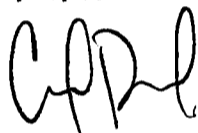
Conway Township**Special Meeting
December 2 2009**

Meeting called to order at 1:01 pm by Supervisor Rife. In attendance; Rife, DeMarais and Dickerson. Absent West and Parsons.

Motion by Rife, seconded by DeMarais to have Supervisor Rife contact attorney Abby Cooper for her to sign the order for dismissal without prejudice regarding Miller/Gordon Chase Lake Road issue. 3 yes, 0 no, 2 absent.

Moved by Rife, seconded by DeMarais to adjourn at 1:04 pm.

Cindy Dickerson
Conway Township Clerk
9/23/2009



REGULAR MEETING

January 19, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few visitors also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to agenda, New Business, Item #11 – Junk Day.

Motion to approve minutes from December 15, 2009 Board meeting. Moved by West. Support by Parsons. Motion passed.

Call to Public for agenda items brought no response.

Board member Parsons requested township clerk to follow-up and determine whether township gets billed for the cost of a recent meeting initiated by township resident Mr. Donal, with township attorney.

Motion to direct township attorney to not issue a written response to Mr. Donal as it will result in additional cost to the township. Moved by Parsons. Support by DeMarais. Motion approved.

Planning Commissioner Dennis Bowdoin lead discussion regarding the school liaison officer funding. The contract would give liaison officer authority to follow-through with school related problems and criminal activity beyond the current village jurisdiction to extend into our township if necessary. A monthly report of liaison officer activity in the Conway Township jurisdictional area will be provided. Local taxpayers' feel the school tax they currently pay should cover this service but also recognize the current economic stress on the school budget.

Police Chief Tom Couling clarified that current duties will not change for liaison officer. Any additional services will cost additional taxpayer money.

Discussion of possible future endeavor by the three cooperating townships to expand services to townships beyond school-related issues and create a law enforcement authority. Also discussed a possibility of obtaining financing through a millage rather than taking from the general fund. The possibility of grant monies to help finance services was recognized.

Members agreed to revisit the need to refinish the hall floors next month.

Motion to accept the wind turbine ordinance allowing Planning Commission to move forward to set public hearing and notify county and surrounding townships as required. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to appoint township resident Larry Wise to Conway Township Board of Review. Moved by West. Support by Parsons. Motion passed.

Motion to approve funds allowing Larry Wise to attend board of review training classes. Moved by Rife. Support by West. Motion passed.

Motion to reappoint commissioners Dennis Bowdoin and Dennis Sommers to the Planning Commission for another term. Moved by Rife. Support by West. Motion passed.

Planning Commission update provided by Dennis Bowdoin. Commission elections results were Chairperson – Dennis Bowdoin, Vice Chair- John Harless, Secretary – Londa Horton. Investigation of possible demolition of home on Spencer Drive in regards to following required ordinances. Review of annual summary by commissioners.

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Fire report provided by Eric West.

Supervisor Rife provided members with information about township operations for their review and feedback at the February Board meeting. He will be attending MTA convention next week. Update on Livingston County Drain Commission project at Conway-Locke Drain #1. He read the rules governing members abstaining from votes.

Clerk Dickerson explained the need to document, organize and update information pertaining to the five cemeteries in Conway Township and suggested purchasing the software program available to do so. Supervisor Rife will look into the possibility of purchasing the software at a discounted price.

Motion to approve financial report as provided by Kathy DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to approve budget as presented by Clerk Dickerson with adjustment to transfer funds of \$345.00 from election budget item to spring clean-up budget item. Moved by Rife. Support by Parsons. Motion passed.

Motion to approve attendance and reimbursement to Planning Commissioner John Harless for his expense to attend right to farm class. Moved by Parsons. Support by DeMarais. Motion passed.

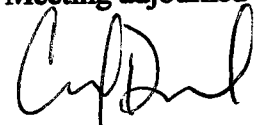
Members discussed possible township road projects for 2010.

Members discussed annual township clean-up event dates for 2010.

Motion to appoint Ty Cole as alternate member on Zoning Board of Appeals. Moved by Dickerson. Support by West. Motion passed.

Motion to approve disbursements as presented by Clerk Dickerson. Moved by DeMarais. Support by West. Motion passed. Check #7432 to 7457 for a total disbursement of \$9818.80.

Motion to adjourn meeting. Moved by Rife. Support by DeMarais. Motion passed. Meeting adjourned at 8:45 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING**February 16, 2010****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Additions to agenda, New Business, Item #15 – Board of Review Alternate Member Vacancy, Item #16 – Request for Reimbursement - Door Stop, Item #17 – Propane and Generator.

Motion to approve minutes from January 19, 2010 Board meeting. Moved by Dickerson. Support by West. Motion passed.

Supervisor Rife explained that no minutes were required for the Special Meeting of January 9, 2010 due to lack of a quorum present at that meeting.

Call to Public for agenda items brought forth township resident Herman Yost with information about upcoming weather training.

Communications presented by Clerk Dickerson included fire report. Supervisor Rife relayed information regarding upcoming storm water flood conference, Michigan Chloride sales information, local school news.

Supervisor Rife will contact township attorney for advice to avoid the township being charged for unauthorized legal counsel.

Conway Township Annual Junk Day is scheduled for May 22, 2010. Supervisor Rife will contact Jeff Judd to confirm date.

Motion to purchase BS&A cemetery software. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to table decision regarding purchase of web hosting service until next month to allow further research of options from companies providing the service and township credit card use. Moved by Parsons. Support by Rife. Motion passed. DeMarais will look into township credit card options.

Planning Commission update included recommendation for Board review and setting a public hearing for ordinances pertaining to low impact water drainage, wind turbine energy, and township cemeteries.

Supervisor Rife provided recreation update noting that a recent incident may result in a need for the township to place a rider on the insurance.

Motion to correct payroll underpayment retroactive to April 2009 for treasurer, clerk and supervisor in March paycheck. Moved by West. Support by Parsons. Motion passed.

Motion to reimburse Supervisor Rife for costs submitted relating to annual MTA conference. Moved by West. Support by Parsons. Motion passed with 4 aye votes and 1 nay vote.

Supervisor Rife reported information gained from the MTA conference to members.

REGULAR MEETING

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Motion to approve financial report as provided by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to table discussion of abandoned residence ordinance until next Board meeting to include in discussion scheduled for other ordinances. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to set public hearing regarding budget at next Board meeting on March 16, 2010 at 7:30 p.m. Moved by DeMarais. Support by West. Motion passed.

Motion to delay setting date for public hearing on wind turbine until next meeting to include along with hearing date to be set for other ordinances to be discussed at the meeting. Moved by Parsons. Support by Dickerson. Motion passed.

Motion to leave township salaries at the current rate for 2010-2011 budget year. Moved by Parsons. Support by DeMarais. Motion passed.

Members discussed budget items and wish list.

Motion to set Board of Review meetings for March 9, 2010: 9:00 a.m. – Noon and 1:00 p.m. – 4:00 p.m., March 10, 2010: 1:00 p.m. – 4:00 p.m. and 6:00 p.m. – 9:00 p.m. Moved by Rife. Support by West. Motion passed.

Motion to appoint township resident Robert Carusi as alternate Board of Review member. Moved by West. Support by DeMarais. Motion passed.

Motion to reimburse Board member Parsons \$15.99 plus tax for cost of purchasing a door stop. Moved by DeMarais. Support by Rife. Motion passed.

Motion for approval to obtain fill on propane tank at end of April to take advantage of best pricing available. Moved by Parsons. Support by West. Motion passed.

Motion to purchase antifreeze for township generator. Moved by Parsons. Support by West. Motion passed.


Motion for members to research special use permit policy and procedure, as it relates to establishing a small business ordinance in Conway Township, for further discussion at the next Board meeting. Moved by Parsons. Support by DeMarais. Motion passed.

No response from Call to Public.

Motion to approve disbursements as presented by Clerk Dickerson. Moved by DeMarais. Support by Parsons. Motion passed. Check #7458 through #7486 disbursed January 20 through February 16, 2010 totaling \$16,723.13.

Motion to adjourn meeting. Moved by Rife. Support by West. Motion passed. Meeting adjourned at 9:24 p.m.

Cindy Dickerson
Conway Township Clerk


Kathleen Ruttman
Deputy Clerk



REGULAR MEETING

March 16, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Rife, West and Dickerson present. Board member Parsons absent. A few residents also present.

Motion to approve agenda as amended. Moved by DeMarais. Support by West. Motion passed. Additions to agenda, New Business, Item #22 – 2009/2010 Budget, Item #23 – New Server

Motion to approve minutes from February 16, 2010 Board meeting. Moved by DeMarais. Support by West. Motion passed.

Supervisor Rife called to open Public Hearing on 2010/2011 budget. The 2010/2011 budget was reviewed and discussed. Motion to close Public Hearing. Moved by West. Support by DeMarais. Motion passed.

Call to Public for agenda items brought concern from resident Greg O'Neill that the township support the police officer liaison position in anyway we could.

Communications presented by Clerk Dickerson and Supervisor Rife.

Reports presented from Planning Commission, Zoning, and Fire Authority.

Motion to request job quotes for six identified township road repair projects. Moved by Dickerson. Support by DeMarais. Motion passed.

Motion to retain Michigan Chloride Company for township road dust control service this year. Moved by DeMarais. Support by West. Motion passed.

Supervisor Rife and Clerk Dickerson provided update reports.

Motion for Supervisor to proceed with getting outside lights repaired by local resident electrician or Crampton Electric Company, using lowest cost service provider. Moved by West. Support by DeMarais. Motion passed.

Motion to approve financial report as provided by Treasurer DeMarais. Moved by West. Support by Dickerson. Motion passed.

Motion to approve township budget for 2010/2011. Moved by West. Support by DeMarais. Motion passed.

~~Motion to hold Conway Township Board meetings on the third Tuesday of each month at 7:30 p.m. Moved by DeMarais. Support by West. Motion passed.~~ Amended at April 20, 2010 Board Meeting to read: Resolution to hold Conway Township Board meetings on the third Tuesday of each month at 7:30 p.m. Resolution presented by Parsons. Support by DeMarais. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

~~Motion to hold Conway Township Planning Commission meetings on the second Monday of each month at 7:30 p.m. Moved by DeMarais. Support by West. Motion passed.~~ Amended at April 20, 2010 Board Meeting to read: Resolution to hold Conway Township Planning Commission meetings on the second Monday of each month at 7:30 p.m. Resolution presented by Parsons. Support by DeMarais. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

Motion to use Chase, Citizens, and First National banks for township funds. Moved by DeMarais. Support by West. Motion passed.

REGULAR MEETING

March 16, 2010

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Motion for Conway Township to collect Fowlerville School summer property taxes. Moved by DeMarais. Support by Dickerson. Roll Call Vote: DeMarais – Aye, Rife – Aye, West – Aye, Dickerson – Aye. Roll Call Vote passed 4:0.

Motion to approve setting a public hearing for Conway Township cemetery ordinance with changes. Moved by West. Support by DeMarais. Motion passed. Changes to Section 8, B – change to 24 hours, Section regarding Prohibitive Uses – delete item ‘cc’.

Motion to not have a township abandoned residence ordinance. Moved by DeMarais. Support by West. Motion passed.

Motion to not have a township low impact development ordinance. Moved by West. Support by DeMarais. Motion passed.

Motion to set Public Hearing for wind turbine and cemetery ordinances for April 20, 2010 at beginning of regular Board meeting. Moved by DeMarais. Support by West. Motion passed.

Clerk Dickerson presented 2009 annual summary of Planning Commission.

Motion to approve purchase of QuikBook Payroll Renew program at an annual cost of \$349. Moved by West. Support by DeMarais. Motion passed.

Motion to approve land division for parcel number 47 01 200 025, estate of JoAnn Mea, 11767 Owosso Road. Moved by DeMarais. Support by West. Motion passed.

Motion to retain Klaus Gardening Services for 2010 season. Moved by West. Support by Dickerson. Motion passed.

Motion to approve purchase of laptop computer by Clerk with cost not to exceed \$400. Moved by DeMarais. Support by West. Motion passed.

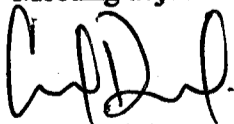
Motion to transfer \$1,107.17 from Planning and Zoning funds reducing balance to \$6,092.83 and increasing Supervisor fund balance to \$17,962.89 and Recreation fund balance to \$17,479.28. Moved by West. Support by DeMarais. Motion passed.

Motion to approve purchase of server with two back-ups at a cost of \$4,522.02 two new computers at a cost of \$1,157 each and a one year service contract at a cost of \$305 per month from Michael Matter, NFM Network, Inc. Moved by West. Support by Dickerson. Motion passed.

No response from Call to Public.

Motion to approve disbursements as presented by Clerk Dickerson. Moved by West. Support by DeMarais. Motion passed. Check #7489 through #7523 for a total of \$59,037.33.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:15 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

April 20, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents and visitor Paul Rogers State Senator candidate also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to agenda, New Business, Item # 21 - Township Hall Turf Vandalism.

Motion to approve minutes from March 16, 2010 Board meeting as amended. Moved by DeMarais. Support by West. Motion passed. Paragraph #14 - Agenda Item I, New Business, # 9 and #10 – Board Meeting Dates and Time 2010/2011 - Resolution to hold Conway Township Board meetings on the third Tuesday of each month at 7:30 p.m. Resolution to hold Conway Township Planning Commission meetings on the second Monday of each month at 7:30 p.m. Resolution presented by Parsons. Support by DeMarais. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye. With the implementation of the above resolutions, it will not be necessary to vote on these dates and times again in the future.

Call to open Public Hearing on wind turbine and cemetery ordinances. Members and residents reviewed and discussed the ordinances. Resident request to publish ordinance in local paper for review prior to public hearing. Motion to close public hearing. Moved by Parsons. Support by DeMarais. Motion passed.

Call to public included presentation by representative from Recycle Livingston program. Introduction and presentation by State Senate candidate Paul Rogers.

Communications presented by Supervisor Rife. He will look into removal of dead ash trees in cemetery.

Clerk Dickerson gave March fire run report.

Members discussed policy and procedure for bidding road projects.

Motion to review 2010 road repair bids and announce those bidders awarded projects at next Board meeting in May. Moved by Parsons. Support by DeMarais. Supervisor Rife opened and announced the 2010 sealed road project bids presented to township.

Update from Planning Commission presented by Dennis Bowdoin.

Update from Fire Authority presented by Eric West.

Supervisor report presented by Supervisor Rife.

Clerk report presented by Clerk Dickerson.

Motion to approve financial report as presented by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to adopt wind turbine ordinance upon review by township attorney. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to adopt cemetery ordinance upon review of ordinance and deed language by township attorney. Moved by Parsons. Support by West. Motion passed.

Motion to transfer \$100,000 from contingent funds to building fund. Moved by Parsons. Support by Dickerson. Motion passed.

REGULAR MEETING

April 20, 2010

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Motion to enter into agreement with Diversified Contractors to service and maintain township generator. Moved by Rife. Support by West. Motion passed.

Motion to charge \$200 fee per burial site in Conway Township cemeteries.

Motion to approve funds for repair of township water heater. Moved by West. Support by Parsons. Motion passed.

Motion to approve funds for township election workers to receive two hours of training on use of electronic poll book. Moved by West. Support by Parsons. Motion passed.

Board member Parsons will look into obtaining contractor to put in sidewalk.

Motion to approve reimbursement for purchase of weed killer product to Clerk Dickerson for use in flower beds and for poison ivy in ditches. Moved by Rife. Support by Parsons. Motion passed. Members discussed flower bed maintenance service available from Leppke or Mayhew companies, and Klein Cemetery fence gate post repair to be done by Bob Coon.

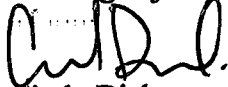
Motion to approve reimbursement cost of \$110 for Commissioner Horton to attend Michigan Citizen Planner Advance Classes. Moved by West. Support by DeMarais.

Supervisor Rife provided update on the current status of the police liaison officer program.

Motion to approve funds to acquire service from Crampton Electric Company to install vandal shields on outside parking lot lights. Moved by Parsons. Support by Dickerson. Motion passed. Members questioned charges for use of bucket truck when installing shields.

Motion to approve disbursements as presented pending clarification or voiding check #7549 to Crampton Electric. Moved by Parsons. Support by West. Motion passed.

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed. Meeting adjourned at 9:35 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

May 18, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents and visitors included Jay Drick and Sue Dolato as Livingston County Commissioner candidates. Sheriff Bob Bezotte was also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion approved. Additions to Item H. New Business, #14 – Purchase of Ladder, #15 – Township Floors. Deletion of Item E, Public Hearing – Wind Turbine and Cemetery Ordinance.

Call to Public included announcement of interest in County Commissioner position from Sue Dolato and Jay Drick.. No response for Call to the Public.

Motion to approve minutes from April 20, 2010 Board meeting as amended. Moved by West. Support by Parsons. Motion passed.

Communications reported by Supervisor Rife. Clerk Dickerson gave April fire run report.

Treasurer DeMarais provided update on 2010/2011 township road repair/maintenance budget with a current balance of \$392,733.69 including winter 2009 tax collection. Supervisor Rife noted upcoming expense of dust control application. Clerk Dickerson cautioned members to consider a conservative approach to spending as the township tax base is declining and unforeseen road expenses may arise in the future.

Motion to proceed with road maintenance for three projects identified as #1, #3 and #6 on the 2010 Heavy Road Maintenance List provided to members. Moved by Parsons. Support by Rife. Motion passed with 4 yea votes and 1 nay vote. Projects identified as: #1) Sherwood Road between Harrington and Stow Roads – #3) Stow Road between Mohrle and Brimley Roads – #6) Allen Road between Gregory and Fowlerville Roads.

Motion to enter into road maintenance contract with Raica Construction to complete project # 1 Sherwood Road between Harrington and Stow Roads at a cost of \$89,283.75. Moved by Parsons. Support by West. Motion passed.

Motion to enter into road maintenance contract with Culver Construction to complete project #6 Allen Road between Gregory and Fowlerville Roads at a cost of \$74,200.00. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to enter into road maintenance contract with Raica Construction to complete project #3 Stow Road between Mohrle and Brimley Roads at a cost of \$58,599.00. Moved by West. Support by Rife. Motion passed.

Motion to enter into contract with Mayhews to complete flower bed maintenance at the hall. Moved by West. Support by Parsons. Motion passed with 3 yea votes and 2 nay votes.

Motion to enter into agreement with John New Cement, Inc. to put in sidewalk at exit door on north side of voting room at a cost of \$465.00. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to enter into negotiations towards support of agreement regarding funding of school liaison officer position. Moved by West. Support by Rife. Motion passed.

Zoning Administrator Soli updated members of land use permits issued and township complaint at Nicholson Road.

REGULAR MEETING

May 18, 2010

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Planning Commissioner Bowdoin provided update including Marsh Road land division request, discussion of low impact and abandoned house ordinance, research on grant program for high speed internet project.

Board member West provided fire authority update including grant program projects.

Supervisor Rife will contact township recreation representative to find out if he has continuing interest in the position.

Supervisor report included recognition of township resident Dave Wilson for his efforts in picking up garbage along the roads on his daily walks.

Motion to allow Tim Lockwood to cut down trees in Benjamin cemetery and keep the wood if he obtains the required liability insurance. Moved by West. Support by Parsons. Motion passed.

Clerk report included information gained through discussion with township attorney regarding zoning and non-zoning ordinances and proper procedure. Members were asked to review information provided for discussion at next Board meeting.

Motion to approve financial report as presented by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion that Conway Township is not in agreement with the budget for Fowlerville Schools Recreation Agreement that begins June 1, 2010. Moved by DeMarais. Support by Parsons. Motion passed. Members expressed concern about considerable increase in costs over the past years for Fowlerville Schools Community Recreation Agreement. Clerk Dickerson will express this in a draft letter to Community Recreation.

Motion to adopt new land division check sheet and application review procedure. Moved by West. Support by DeMarais. Motion did not pass. Members recognized a need for further research including time frame statutes.

Motion to purchase a ten foot fiberglass ladder from TruValue Hardware at a cost of \$289 plus freight and brackets. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve refinishing of township floors. Moved by Parsons. Support by West. Motion passed.

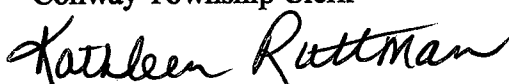
Call to Public brought concern from resident Greg O'Neill regarding noise problem with neighbor. Sheriff department will be contacted if noise problem persists.

Motion to approve disbursements as presented by Clerk Dickerson in the amount of \$15,021.48 for the period April 21 through May 18, 2010. Moved by West. Support by DeMarais.

Motion to adjourn meeting. Moved by Rife. Support by West. Motion passed. Meeting adjourned at 9:10 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING
June 15, 2010
TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents and visitors were present including Tom Couling, Fowlerville Police Department and Joseph Merucci, Fowlerville Village Manager.

Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed. Additions to Item H. #14 - Right to Farm Act and #15 - Budget Review.

Motion to approve minutes from May 18, 2010 Board meeting. Moved by Parsons. Support by West. Motion passed.

Call to Public for agenda items brought no response.

Clerk Dickerson provided fire report of six runs in May. The June meeting of the Livingston County Planning Commission will include Conway Township wind energy ordinance review.

Supervisor Rife communication report included: 1.3 mils tax allocation for Conway Township, letter of resignation from township recreation representative, parking lot pavement seal coating price quote, FEMA to provide digital mapping for future information requests, ITC Vegetation crew doing brush and tree clean up in the area.

Members addressed a need to follow the policy and procedure closely for future township road project bidding.

Motion to designate \$10,000 in township budget for liaison officer position. Moved by West. Support by Rife. Motion passed.

Motion to direct township attorney to review the liaison officer position contract as soon as township receives it. Moved by Dickerson. Support by DeMarais. A contract between the village, school and townships is expected in the next few weeks.

Motion to approve obtaining township auditing services from the Abraham & Gaffney company. Moved by Parsons. Support by West. Motion passed.

Motion to table decision regarding credit card resolution for further research on credit available. Moved by Rife. Support by West. Motion passed with 4 Aye, 1 Nay;.

Motion for Clerk Dickerson to contact township attorney to clarify the requirements for public hearing on various ordinances. Moved by West. Support by DeMarais.

Motion to return the Home Occupation zoning ordinance (Supplementary Application for Home Occupations) document to the planning commission for recommended changes to the language that addresses dwelling units and principal buildings. Moved by DeMarais. Support by West. Motion passed.

Motion authorizing Clerk to present recommended cemetery ordinance revisions to township attorney to include in preparation of final draft. Moved by Parsons. Support by Rife. Members discussed restrictions including selling lots to township residents exclusively, size of monuments, etc.

Motion to adopt policy and procedure to publish all ordinances in their entirety in local newspaper prior to the public hearing. Moved by Parsons. Support by Rife. Members discussed the publication requirements relating to zoning vs non-zoning ordinances. Once an ordinance is adopted, publishing the synopsis is sufficient.

REGULAR MEETING

June 15, 2010

Page -2-

Clerk Dickerson reported changes to the wind turbine ordinance and overlay district as suggested by the County Planning Commission. The ordinance will require another public hearing in front of the Planning Committee.

Zoning Administrator Soli reported on two land use permits.

Commissioner Bowdoin's Planning Commission report included information on FEMA, Special Use Permits for home based business including research on right to farm for location on Chase Lake Road, possible recommended changes in sequence of steps involved in zoning adoption process, expected cell tower installation in township.

Board member West reported fire authority activity including new turbo draft allowing water supply to fire trucks be drawn from a distance and new steel siding for the fire station.

Supervisor Rife will contact township residents in an effort to find someone interested in filling the recreation representative vacancy.

Motion to pay the road project contractors once projects are completed with county approval. Moved by Rife. Support by West. Motion passed. Supervisor's report included an update on the township road projects, attendance at renewable energy classes and MTA meeting.

Motion to approve financial report as reported by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Members were presented with a township insurance policy quote for their review.

Motion to renew the contract with the Livingston County Economic Development Council in the amount of \$1,000. Moved by Parsons. Support by West. Motion passed.

Motion to approve repairs for the township garbage disposal and toilet. Moved by West. Support by Rife. Motion passed.

Clerk Dickerson will obtain estimates for obtaining services to remove bushes, weeds and poison ivy from local cemetery. Commissioner Harless will look into obtaining a speaker to present information to the Board on the Right to Farm Act.

Supervisor Rife will obtain estimates for obtaining services to cut and remove dead trees in Miller Cemetery.

Motion to contract with Michigan Chloride company within required time frame to obtain service at a discounted price. Moved by DeMarais. Support by West. Motion passed.

Motion to transfer funds from the road improvement fund into the general fund for the highways. Moved by Parsons. Support by West. Motion passed.

Motion to transfer \$10,000 from the appropriations funds into other funds for the liaison officer position. Moved by Dickerson. Support by Parsons. Motion passed.

Call to Public included a warning to residents regarding a scam to purchase health insurance.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by DeMarais. Support by Parsons. Motion passed.

REGULAR MEETING

June 15, 2010

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Motion to adjourn meeting. Moved by West. Support by Rife. Motion passed.

Meeting adjourned at 9:37 p.m.

Cindy Dickerson
Conway Township Clerk

Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

June 15, 2010

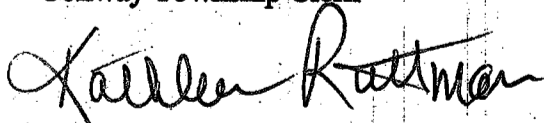
Page -3-

Motion to adjourn meeting. Moved by West. Support by Rife. Motion passed.

Meeting adjourned at 9:37 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

July 20, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:33 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents present.

Motion to approve agenda as amended. Moved by Rife. Support by West. Motion passed. Additions to Item G Old Business, #9 – Recreation Representative, and #10 – Tree Removal.

Motion to approve minutes from June 15, 2010 Board meeting. Moved by Parsons. Support by West. Motion passed.

Call to Public for agenda items brought no response.

Clerk Dickerson and Supervisor Rife reported recent communications.

Motion to table insurance proposal discussion until next Board meeting. Moved by Rife. Support by Parsons. Motion carried. Members were presented insurance policy proposal from Kevin Deck, MCM Group.

Motion to authorize the clerk and supervisor to enter into the school liaison officer agreement providing the agreement includes changes recommended by Conway township attorney and no other substantive changes are included. Moved by Parsons. Support by Rife. Motion passed.

Motion to adopt Conway Township non-zoning ordinance #2 policy and procedure. Moved by Parsons. Support by West. Motion passed. Resolution to adopt Conway Township non-zoning ordinance #2 policy and procedure. Resolution presented by Parsons. Support by West. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

Motion for resolution to adopt Conway Township zoning ordinance #3 policy and procedure as amended. Resolution presented by Parsons. Support by Rife. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

Motion to accept the land division check sheet and application as updated and edited by township attorney. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to submit home occupation checklist to township attorney for review. Moved by Parsons. Support by West. Motion passed.

Motion to approve township cemetery ordinance. Moved by West. Support by Rife. Motion passed with three aye votes, one nay vote and one abstaining vote.

Motion to rescind previous cemetery ordinance vote. Moved by West. Support by Rife. Motion passed with four aye votes and one nay vote.

Motion to consult with township attorney regarding legality of previous two cemetery ordinance motions and direction on how to proceed. Moved by Parsons. Support by DeMarais. Motion passed.

Motion for resolution to adopt Conway Township cemetery ordinance #22. Resolution presented by Parsons. Support by DeMarais. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

REGULAR MEETING

July 20, 2010

Page -2-

Clerk provided update on wind turbine ordinance.

Members tabled discussion of tree removal service to obtain additional bids until August Board meeting.

Motion to deny Chase Lake Road land division due to less than required minimum 150 foot road frontage. Moved by Parsons. Support by DeMarais. Motion passed.

Planning Commission report provided by Dennis Bowdoin. Report included information regarding Chase Lake Equestrian Center.

Fire Authority, Supervisor, Clerk, and Financial reports presented.

Motion to approve June 2010 Financial report. Moved by West. Support by Parsons. Motion passed.

Resolution that Conway Township create a Receiving Board to operate at the August 2010 primary and November 2010 general elections. Resolution presented by Dickerson. Support by West. Roll call vote: DeMarais Aye, Parsons Aye, Rife Aye, West Aye, Dickerson Aye.

Motion to table discussion of Hayner Road easement until August 2010 Board meeting. Moved by DeMarais. Support by West. Motion passed.

Motion to authorize purchase of battery back-up. Moved by Parsons. Support by West. Motion passed.

Call to Public brought no response.

Motion to approve disbursement of check numbers 7617 through 7656 totaling \$89,435.20. Moved by West. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by Rife. Support by DeMarais. Motion passed. Meeting adjourned at approximately 9:20 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

August 17, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents present.

Motion to approve agenda as amended. Moved by Parsons. Support by DeMarais. Motion passed. Additions to Item G Old Business, #7 – Tree Removal at Cemeteries, and Item H New Business, #10 – Sexton for Cemeteries, #11 – Poison Ivy in Cemeteries, #12 – Propane.

Motion to approve minutes from July 20, 2010 Board meeting. Moved by West. Support by Dickerson. Motion passed.

Call to Public for agenda items included information about recent CERT activities in the area presented by Herman Yost.

Communications presented by Clerk Dickerson and Supervisor Rife.

Motion to continue township insurance policy with MCM Group, Inc. Moved by West. Support by Parsons. Motion passed.

Motion to approve School Liaison Officer Agreement. Moved by West. Support by Rife. Motion passed.

Motion for resolution that township open a credit card account with a minimum available credit of \$2,500. Moved by Parsons. Support by West. Motion passed.

Resolution that Conway Township open a credit card account with a minimum level of \$2,500 to read:

WHEREAS, Conway Township organized under the laws of the State of Michigan desires to obtain financial accommodations from Chase Bank USA, N.A. pursuant to the use of a number of business card account numbers, the related accounts and cards bearing such account numbers; and

WHEREAS, this Township intends to authorize its employees and agents to use such Cards for and in connection with township business on behalf of this Township; and

WHEREAS, the Bank will not issue such Cards unless the Township agrees to obligate itself for the prompt payment of credit extended pursuant to the use of such Cards, including credit extended pursuant to the use of a Card for either purchases or cash advance transactions, whether such use or indebtedness was authorized or unauthorized by the Township;

NOW, THEREFORE, be it resolved that the Township shall apply to the Bank for the issuance of Cards in the names of such employees and agents of the Township as may be designated to the Bank;

BE IT FURTHER RESOLVED that the Clerk or Treasurer of this Township, any one of them acting singly, is hereby authorized, directed and empowered, in the name of the Township, to execute a Business Card Agreement in the form approved by such individual and take such actions as are contemplated thereby;

BE IT FURTHER RESOLVED that the Bank is authorized to act upon these resolutions until written notice of their revocation is delivered to Bank.

Roll call vote: West - Aye, Rife - Aye, Dickerson - Aye, Parsons - Aye, DeMarais - Aye.

Clerk Dickerson provided updates on adoption of ordinances.

Motion to appoint township resident Paul Harmon as Recreation Representative for Conway Township. Moved by West. Support by DeMarais. Motion passed.

REGULAR MEETING
August 17, 2010

Page -2-

Motion to hire Dave's Tree Service to remove dead trees in township cemeteries as specified. Moved by West. Support by Parsons. Motion passed.

Reports updating activities from the Planning Commission - wind turbine ordinance was approved and public hearing scheduled for September 13, 2010.

Fire Authority, and Recreation updates were provided.

Board members discussed various zoning and ordinance issues: permits required for house demolition, Hayner Road easement, 6923 Lovejoy Road land divisions, land division checklist, home-based business ordinance, Verizon wireless cell tower, deer blind concerns, outdoor wood burning stoves, burn barrels, poison ivy control at cemeteries - Clerk Dickerson will obtain price quotes for service to get rid of poison ivy.

Supervisor report included township road projects update, deer blind concern .

Clerk report included election day evaluation, \$198 increase in cost for road improvement project due to need for a culvert, no need to hold property tax public hearing as there will be no increase this year, upkeep concern on home at 11939 Nicholson.

Motion to authorize John Mills Plumbing service to repair or replace garbage disposal. Moved by Parsons. Support by West. Motion passed.

Members will discuss resolution to ban political signs on township property at any time at September Board meeting.

Motion to approve July 2010 financial report. Moved by Parsons. Support by West. Motion passed.

Motion to approve PA 116 for John and Tracy Knoch at 4958 Herrington Road contingent upon approval from Livingston County Planning Department. Moved by Dickerson. Support by West. Motion passed.

Motion to table discussion of cemetery sexton until next month. Moved by Rife. Support by West. Motion carried.

Motion to approve payment of \$15/hour to Dennis Graham for trimming branches at the Antrim cemetery. Moved by Parsons. Support by DeMarais. Motion carried.

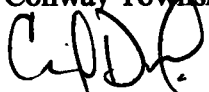
Motion to continue propane service from Northwest Energy at \$1.699 contingent upon waiver of \$49.99 commitment fee. Moved by Parsons. Support by West. Motion carried.


Clerk Dickerson will find out date of last septic tank clean-out.

Motion to approve disbursement of check numbers 7657 through 7690 totaling \$134,215.79. Moved by West. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed
Meeting adjourned at 9:05 p.m.

Cindy Dickerson
Conway Township Clerk


Kathleen Ruttman
Deputy Clerk



REGULAR MEETING

September 21, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Several residents present.

Motion to approve agenda. Moved by West. Support by DeMarais. Motion passed.

Motion to approve minutes from August 21, 2010 Board meeting. Moved by West. Support by Parsons. Motion passed.

Call to public brought comments from several township residents in the Daisy Lane vicinity regarding safety concerns. Concerns included breaking and enterings, stolen property, suspicious, unfamiliar people driving around and parked in the area. Incidents are reported to police but with limited patrols the residents are suggesting that our township present a millage proposal to hire a township patrol officer. Members informed residents of procedure to present a millage and suggested various outside lighting options to deter these activities.

Communications presented by Clerk Dickerson and Supervisor Rife.

Motion to appoint resident Michael Stock as Recreation Representative in Conway Township. Moved by West. Support by DeMarais. **Motion passed.** Members recognized resignation from current representative, Paul Harmon.

Clerk Dickerson provided update on wind energy ordinance and land division application.

Motion to direct council to amend the current home occupation ordinance as similar to that of Marion Township. Moved by Parsons. Support by West. Motion passed. Parsons noted that the amended ordinance would hopefully be less costly than developing a new one.

Members recognized the township political sign ordinance, Section 17.04, C, 2c. regarding placement of political signs on township property.

Motion to direct Supervisor Rife to send a letter regarding ordinance violations to property owner on Nicholson Road. Moved by Parsons. Support by DeMarais. Motion passed.

Commissioner Bowdoin presented the Planning Commission report including wind energy ordinance, Verizon wireless tower, deer blind.

Fire authority update provided by West.

Recreation update provided by Parsons.

Supervisor and Clerk reports presented.

Motion to permit Supervisor Rife free use of township hall for an evening of Michigan Land Policy Institute presentation, providing there is no charge for the event. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve financial report as presented. Moved by Parsons. Support by West. Motion passed.

Motion to amend 2009-2010 township budget as presented. Moved by West. Support by DeMarais. Motion passed.

REGULAR MEETING

September 21, 2010

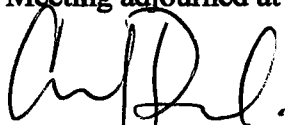
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Motion to advertise for snow removal bids in similar process as last year. Moved by Parsons. Support by DeMarais. Motion passed.

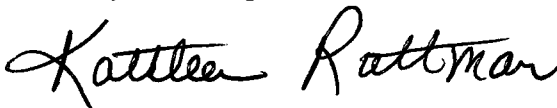
No response from Call to Public.

Motion to approve September disbursement of check numbers 7691 through 7717 totaling \$95,255.62. Moved by West. Support by Parsons. Motion passed with four aye votes and one nay vote. Members were reminded to follow township policy to receive Board approval prior to obtaining services from township attorney.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed. Meeting adjourned at 8:40 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING
October 19, 2010
TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Several residents and State Senate Candidate Chuck Fellows also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition of Item #8, Old Business, Home Occupation Ordinance. Addition of Item #13, Recreation Board Contract and Item #14, Hardship Trailer, New Business.

Motion to approve minutes from September 21, 2010 Board meeting as amended. Moved by Parsons. Support by West. Motion passed. Paragraph six relating to the motion to appoint Michael Stock as Recreation Representative requires addition of statement that motion passed.

Call to Public. State Senate candidate Chuck Fellows presented.

Communications provided by Supervisor Rife and Clerk Dickerson.

Motion to forward the land division application ordinance to planning commission and public hearing. Moved by West. Support by Parsons. Motion passed.

Motion to accept bid from Anna's Lawn Prep service for snow removal during the 2010-2011 winter season. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve land division at 9290 Chase Lake Road. Moved by Parsons. Support by West. Motion passed.

Discussion of township policy and procedure to adhere to when acquiring attorney services.

Motion to use Dennis Graham for township cemetery sexton service. Moved by West. Support by Rife. Motion passed. Members discussed job description for sexton position.

Members discussed on-going problem with water leakage problems around the windows in the hall. Supervisor Rife will send a letter to responsible party requesting repairs with a copy to Clerk. Past attempts by responsible party to fix problem have failed. A log documenting past contact and activity to correct problem would be helpful.

Motion for the Planning Commission to review the home occupation ordinance. Moved by Dickerson. Support by West. Motion passed.

Updates provided for zoning, planning, fire authority and recreation activity.

Supervisor and Clerk reports presented.

Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

REGULAR MEETING

October 19, 2010

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Motion to approve funds for routine maintenance of township floor.. Moved by West. Support by Parsons. Motion passed.

Members discussed cell tower ordinance and zoning recognizing the possibility of a tower being erected in the township. Supervisor Rife will send a informational letter to cell tower company.

Members will continue to research web site hosting options.

Motion to approve funding for purchase of a new commercial internet router, not to exceed \$660. Moved by Parsons. Support by West. Motion passed.

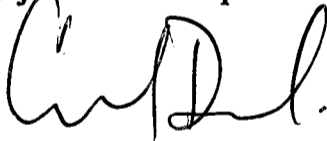
Motion to withdraw from renewal of Recreation Program contract. Moved by Dickerson. Support by DeMarais. Roll call vote: West – Nay, Dickerson – Aye, Parsons – Nay, Rife – Nay, DeMarais – Aye. Motion did not pass with three Nay votes and two Aye votes.

Treasurer DeMarais will return bond money held for hardship trailer permit to proper family member(s) as trailer is no longer on property.

Response from Call to Public by resident Herm Yost informing those interested of upcoming emergency response team training classes.

Motion to approve disbursement of check numbers 7718 through 7744 totaling \$15,385.09. Moved by West. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by Rife. Support by West. Motion passed. Meeting adjourned at 9:25 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

November 16, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Rife, West, and Dickerson present. Absent members: DeMarais, Parsons. A few residents also present.

Motion to approve agenda as amended. Moved by West. Support by Dickerson. Motion passed. Addition of Item #4, Old Business, Home Occupation. New Business, additions of Item #9, MTA Convention, Item #10, ITC Grant, Item #11, Planning Committee Re-appointments.

Motion to approve minutes from October 19, 2010 Board meeting. Moved by Rife. Support by West. Motion passed.

No response from Call to Public for agenda items.

Communication provided by Clerk Dickerson and Supervisor Rife.

Motion to direct Supervisor to send letter to G2 Consulting Group representing Verizon Wireless to inform them that Conway Township acknowledges their plans to proceed with telecommunications tower keeping within ordinance guidelines. Moved by Dickerson. Support by West. Motion passed.

Motion to direct township attorney to write a letter to Irish Construction regarding on-going water leakage problems in township building. Moved by Rife. Support by West. Motion passed.

Motion to table decision on choice of web design and hosting company. Moved by Rife. Support by West. Motion passed.

Motion to approve home occupation ordinance and application for public hearing. Moved by West. Support by Rife. Motion passed.

Updates on zoning administration, planning commission, fire authority and recreation provided.

Motion to approve financial report as presented. Moved by West. Support by Rife. Motion passed. September 30, 2010 balance of \$119,125.95, October 31, 2010 balance of \$104,093.20.

Motion to invite Jerry House from Livingston County Road Commission to participate in discussion of 2011 road projects at the next Board meeting. Moved by Dickerson. Support by West. Motion passed with 2 aye votes and 1 nay vote.

Motion to approve Supervisor's attendance at first day of MTA conference. Moved by West. Support by Dickerson. Motion passed.

Motion to allow township officials to attend MTA meeting. Moved by Rife. Support by West. Motion passed. Supervisor Rife strongly urged township officials to attend the conference.

Motion to accept \$2,000 ITC high line pole vegetation grant. Moved by Rife. Support by West. Motion passed.

REGULAR MEETING

November 17, 2010

Page -2-

Motion to re-appoint Londa Horton and John Harless to Planning Commission. Moved by West. Support by Dickerson. Motion passed.

Call to Public included a report from resident Herman Yost about Livingston County Winter Storm Weather Watch Program.

Mr. Yost also questioned Supervisor Rife about his hesitation to invite Jerry House from the Livingston County Road Commission to attend and participate in Conway Township Board discussion of 2011 road projects. Supervisor Rife explained his thoughts that Mr. House's supervisor should be in attendance because he holds the authority to make decisions on behalf of the Road Commission.

Motion to approve Check Detail as presented for the period 10/21 through 11/30/10. Moved by West. Support by Dickerson. Motion passed. Check Numbers 7745 through 7776 totaling \$11,322.84.

Motion to adjourn meeting. Moved by West. Support by Rife. Motion passed. Meeting adjourned at 8:35 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

December 21, 2010

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Jerry House representing the Livingston County Road Commission was present along with a few residents.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition of Item #13 2011 School Elections.

Motion to approve minutes from November 16, 2010 Board meeting. Moved by West. Support by Parsons. Motion passed.

Call to Public brought response from resident Herman Yost reporting information from the Livingston County Strategic Planning meetings regarding township and county government consolidation. He urged township Board and Commission members to attend.

Communications provided by Clerk Dickerson and Supervisor Rife. Rife noted that the letter sent to GE Consulting Group regarding telecommunication tower was returned in the mail.

Jerry House offered several planning strategies to prepare for 2011 township road projects in a timely manner, to ensure the most productive road improvement choices and equitable bidding process.

Motion to enter into contract for web design and hosting services with EZ-Net Tools company not to exceed quoted amount. Moved by West. Support by DeMarais. Motion passed. Dickerson abstaining vote.

Updates provided from Planning Commission, Recreation Representative, and Fire Authority. West informed members of a fire insurance withholding program available through the state.

Reports presented from Clerk Dickerson and Supervisor Rife. Rife asked members to review telecommunication tower proposal package from At&T and let him know of any questions or concerns prior to January 10, 2011 Planning Commission meeting. Also reported that the on-going water leakage problem in the hall has been identified and under repair.

Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to submit the following documents to attorney for review: Capital Assets Policy, Anti-Fraud, Anti-Theft and Anti-Corruption Policy, Investment Policy, AT&T telecommunication tower proposal. Moved by West. Support by Rife. Motion passed. Treasurer and Clerk reported recommendations resulting from township audit.

Motion to purchase shared Quikbooks Program to comply with 2011 reporting standards as recommended by township auditor. Moved by Parsons. Support by West. Motion passed.

REGULAR MEETING

December 21, 2010

Page -2-

Treasurer DeMarais presented discussion to consider establishing a minimum dollar amount on taxable value on personal and real property. Parsons will research this further.

Members took no action on request to install septic alarm in maintenance room.

Motion to follow Clerk's recommendations regarding 2011 school election participation. Moved by Parsons. Support by West. Motion passed.

Call to Public received no response.

Motion to approve Check Detail as presented for the period November 17 through December 21, 2010. Moved by DeMarais. Support by West. Motion was not brought to a vote. Check Numbers 7777 through 7812 totaling \$19,645.27. During the motion to pass November Check Detail Supervisor Rife noted that even though the Planning Commission has been paid on an annual basis since its conception, Conway Township is not in compliance with the ~~Michigan Wage and Hour Act~~ **Michigan Compiled Laws Public Act 390 of 1978**. The Planning Commission must now be paid monthly. ~~even though this is more costly to Conway Township and the Planning Commission enjoyed their annual December paycheck. This issue will be an agenda item for the January 2011 Board meeting.~~

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed. Meeting adjourned at 9:15 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk